

**STATE OF NEVADA**  
**DEPARTMENT OF AGRICULTURE**  
**NEVADA JUNIOR LIVESTOCK SHOW BOARD**

**Minutes of Meeting**

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***Friday, January 14, 2011***

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**Nevada Department of Agriculture  
Large Conference Room  
405 South 21st Street  
Sparks, NV 89431  
(775) 353-3610**

**Board Members Present**

Matt McKinney, Dr. Steve Schafer, Dr. David Thain, Randi Hunewill

Arrived Late: Fritz Richards at 1:38 pm

**Board Members via Teleconference**

None

**Board Members Absent**

Tonja Dressler

**Public Present**

Amanda Allegre, Churchill 4-H  
Jessica Poole, Nevada 4-H  
Kyle Landa, Nevada 4-H  
Sandy Wallin, UNCE  
Desiree Rogers, 4-H  
Susan Rogers, 4-H  
Andrew Munk, UNCE / 4-H  
Ben Damonte, Washoe 4-H

**Board Staff Present**

Cameron P. Vandenberg (Deputy Attorney General)  
Dennis Hellwinkel, Outside Appointed Treasurer  
Doris Hoskin, Board Assistant

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**1. \*Call to order, roll call of members and establish a quorum**

Mr. McKinney called the meeting to order at 1:05 p.m. Five of seven board members were present establishing a quorum.

**2. \*Review and approval of agenda**

Mr. McKinney asked for board members to review the agenda. Seeing no problems, Mr. McKinney asked for a motion. Also it was established that no agenda items needed to be taken out of order.

**MOTION TO APPROVE THE AGENDA**

**By: Dr. David Thain 2nd By: Steve Schafer**

**MOTION PASSED**

**3. \*Review and approval of December 16, 2010 meeting minutes**

Mr. McKinney asked for any additions or corrections to the previous meetings minutes. There were no additions or corrections to the minutes. Mr. McKinney asked for a motion.

**MOTION TO APPROVE THE DECEMBER 16, 2010 MEETING MINUTES**

**By: Dr. David Thain 2<sup>nd</sup> By: Randi Hunewill**

**MOTION PASSED**

**4. \*Correspondence**

Mr. McKinney asked for the review of related correspondence. There was only one item of correspondence that was related to the board from Tony Lesperance. Comments were also made regarding correspondence regarding approximately 15 scholarship applicants. Once comments were made, Mr. McKinney asked for a motion to accept the correspondence.

**MOTION TO APPROVE THE CORRESPONDENCE HANDOUTS AS SUBMITTED**

**By: Dr. David Thain 2<sup>nd</sup> By: Randi Hunewill**

**MOTION PASSED**

**5. \*Financial Reports**

Dennis Hellwinkel reviewed the Nevada Junior Livestock Show Board Summary of Accounts print-out to be used as an update of the finances.

He reported that the outside NJLS Show Board accounts are now reduced down to two checking accounts and two money market accounts. In addition, there are two CD's, one the Dressler Education CD –\$100,000.00. The interest of this CD has been put into the Heritage Bank money market account. The other CD is now completely scholarship money that has been pulled out of the scholarship checking account and has \$73,001.37 as its balance. He stated that although this CD is only for one year and has an interest rate of 1% it is an improvement of the 0% interest the money was collecting in the other account.

Also, Mr. Hellwinkel addressed the Hellwinkel estate money. The initial payment came in and it was voted on to put that payment into the Heritage money market account. This explains why the balance of \$7,722.50 is earmarked the Hellwinkel Scholarship fund within the Heritage Bank Money Market account.

A letter to Larissa Works was also explained by Mr. Hellwinkel. Comments and questions were made by the board and answered by Dennis.

Un-cashed checks of Carcass of Merit were also addressed as a future item to be addressed.

Mr. McKinney asked for a motion to receive and file the financial reports.

**a. Approval of invoices and disbursements**

**MOTION TO APPROVE, RECEIVE AND FILE THE FINANCIAL REPORTS**

**By: Dr. David Thain 2<sup>nd</sup> By: Steve Schafer**

**MOTION PASSED**

**b. 2011 Show and Sale Budget**

Mr. McKinney addressed discrepancies between 2009 and 2010 budgets and stated he does not know the answer to discrepancies. Mr. McKinney stated he has developed a new budget based on previous years. It was decided that the budget for this year will be used and after the show a more detailed report and budget will be created to eliminate budget discrepancies.

The budget reports also showed income differences which were addressed. The budget will be emailed out to all board members for further review and understanding. An official approval was not made on the 2011 budget at this time and will come in on an individual basis.

**c. Update on Scholarships**

There was an update regarding the new donations the NJLS show board have received many new donations. Mr. Hellwinkel has been getting receipts out and Tonja has been creating thank you letters out to the donors as they have been able to keep up. Also all but one of the 2010 scholarships have been approved and are ready to send out.

**MOTION TO APPROVE ALL FINANCE REPORTS AND UPDATES**

**By: Dr. David Thain 2<sup>nd</sup> By: Randi Hunewill**

**MOTION PASSED**

**6. \*2011 Show Schedule**

A tentative proposed schedule was included for review in each board member's packet. This included the sale to occur on Saturday evening.

Mr. McKinney and Mrs. Hoskin spoke to Loretta Curti to ensure everything was in order because there will be no changes to the schedule once there is approval.

Mr. McKinney opened discussion regarding the 2011 show schedule. A question was proposed as to why the sale would be on Saturday night instead of Sunday. Mr. McKinney answered by stating the Saturday night sale was suggested to allow Sunday for travel time for exhibitors from southern counties and Bishop and also to consolidate additional costs. Although the youth advisory committee proposed the sale schedule change, the main concern of board members is the buyers' reaction to having the sale on Saturday night and feasibility of the reduced days of the show.

Doris Hoskin also proposed discussion on an early check-in scheduled for Wednesday night 3-7:00 pm.

***Mr. Fritz Richards joined the meeting at 1:38 pm***

Mr. McKinney asked for a motion for the schedule to be approved. It was decided to call the top 25 previous buyers to see their reaction to having the sale on a Saturday night and also talk to other constituents to get feedback for a decision to be made in the future.

**MOTION WAS MADE TO TABLE THE SHOW SCHEDULE UNTIL NEXT MEETING**

**By: Dr. David Thain 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

## **7. \*Judges**

Mr. McKinney stated that it was necessary to begin searching for and confirming the judges for the show.

Sheep/Goat - The only judge from last year that is eligible to repeat is the sheep/goat judge.

**MOTION WAS MADE TO ALLOW RON IMBACH TO RETURN AS SHEEP/GOAT JUDGE**

**By: Steve Schafer 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

Swine - Matt McKinney stated he has approached Russell Pedrett to come judge the swine at the show. He is available to judge and this is his first eligible year to come back and judge this show as a previous exhibitor. It was stated that he will not sell any of his own pigs to known NJLS exhibitors. No other suggestions regarding swine judges were made.

**MOTION WAS MADE TO APPROVE RUSSELL PEDRETT AS THE SWINE JUDGE**

**By: Steve Schafer 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

Dairy - Mr. McKinney requested suggestions for a dairy judge. Wes Schager was suggested by Doris Hoskin and Dennis Hellwinkel.

**MOTION WAS MADE TO APPROVE WES SCHAGER AS THE DAIRY JUDGE**

**By: Dr. David Thain 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

Beef - Mr. McKinney suggested John Toledo, who has expressed interest in judging the last two years, as the beef judge.

**MOTION WAS MADE TO APPROVE JOHN TOLEDO AS THE BEEF JUDGE**

**By: Dr. David Thain 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

Rabbit - Ray Stacey was suggested as the rabbit judge and recommended by multiple members.

**MOTION WAS MADE TO APPROVE RAY STACEY AS THE RABBIT JUDGE**

**By: Dr. David Thain 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

#### **8. \*Show Aides**

Doris stated that last year six scholarships were brought in as show aides and that this year the NJLS board office has received multiple applications for the office aide scholarship. Doris suggested using those eligible that applied for the office aide scholarship and are not accepted to be used as show aides. She requested to use their same applications as show aides.

Dennis and Doris requested that the board authorizes more money (up to \$2500) to be made available for show aide scholarships.

**MOTION WAS MADE TO ALLOW DENNIS HELLWINKEL AND DORIS HOSKIN TO RAISE THE LIMIT AND OFFER UP TO \$2500 TO ACQUIRE SHOW AIDES THROUGH SCHOLARSHIPS AS THEY SEE FIT**

**By: Dr. David Thain 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

#### **9. \*2011 Show Preparations**

Doris stated she sent out the ribbon order and will make an appointment with security and the organization for the sound orders. All of the orders and appointments have been started by Tonja and Doris beginning in January of 2011.

A checklist and computerized list of items that need to be done was requested by Dr. Thain. The office staff stated they have been working on the initial standard preparations and informed the board of any concerns or approvals that are needed. It was also decided that set up will all be done by Friday afternoon the week before the show date.

There was also discussion regarding the grand champion and reserve meat rabbit single or a grand champion and reserve champion meat pen. A question was made regarding judging a pen versus a single rabbit and having a overall rabbit champion. It was decided there will be a champion individual and champion pen and no reserve champions.

A comment was made regarding the scales to be certified and set up on Wednesday late morning before the show. The scales will be there earlier but not certified until Wednesday morning by weight and measures.

#### **10. \*Workshop**

Mr. McKinney stated the workshop is scheduled for January 29, 2011 in Fallon. The registration forms and agenda are available on the website. All in attendance were invited asked to please attend with there 4-H and FFA members. Holly Pecetti contacted Doris and stated that people from the state will not attend but hope and plan to be there for the show. The workshop will officially begin at 9:00 am.

#### **11. \*Rabbit Show Rules Update**

The proposed rabbit rules were reviewed and given to all the board members. Most of the rules were developed verbatim of the standard. A discussion was made regarding the disqualification requirements of rabbits. A question was made regarding cross bread animals. It was suggested to allow cross-bred animals to enhance show exhibitor numbers and keep other disqualification rules. Also a discussion was made regarding the allowance of single rabbits and pen of rabbits. In addition a point was made that if they tag more than one single rabbit then the exhibitor will be allowed to show both and sell the higher placed rabbit. The rules will be changed accordingly.

After this meeting all the exhibitors that are eligible to enter will be contacted with the new rules and information. Also exhibitors in Humboldt County and Winnemucca will be contacted of the rule amendments.

An addition regarding ownership was also necessary to the proposed rules. April 15 was the date decided for the ownership requirement. The entry date was also

changed to match this date. Mr. McKinney stated that no pre-weight or pre-qualification was needed until the day the rabbit exhibitors checked in because of the availability of the counties to hold a pre-qualification show for rabbits and the fact that the rabbits will not be in the "weight of gain" contest. There was also a discussion regarding the tattoo and tagging requirements of the rabbits, and other corrections and editing that was necessary to the rules.

Changes will be made by Doris.

**MOTION WAS MADE TO TABLE THE APPROVAL OF THE RABBIT SHOW RULES UNTIL THE CORRECTIONS AND EDITS WERE MADE BY DORIS AS DISCUSSED IN THE MEETING**

**By: Dr. David Thain 2<sup>nd</sup> By: Fritz Richards**

**MOTION PASSED**

**12. \*Update by President Matt McKinney on the Nevada State Regulatory Fair Board**

Mr. McKinney stated there has been no activity regarding the Nevada State Regulatory Fair Board due to the current state of affairs within the state departments. The Nevada State regulatory Fair board continues to be in limbo stages.

**13. \*Update on Replacement Heifer Show**

Mr. McKinney stated that the rules for the Replacement Heifer Show are scheduled to be disbursed Monday January 17, 2011 for adjustments and review. The tentative date for the show and sale is the end of October. It was also reiterated that this will not replace the breeding show at NJLS or affect anything within NJLS. It will be an independent show and sale.

**14. \*Old Business**

**a. Policy and Procedures Review**

Office staff reported that it will take longer for the review and development of policy and procedures establishment. It will be a major re-write and take longer for office staff to do than previously thought. Currently, office staff will continue to work on them and report back to the board with the status of them in the future.

**b. Board Member Responsibilities**

A rough copy of board member responsibilities were made by Mr. McKinney and dispersed to board members for review. A discussion was held regarding the record book and scholarship duties of board members. It is now the duty of board members to be a part of the scholarship committee and record book contest in one way or another. A discussion was made regarding the scholarship committee and scholarship interview

committee. A meeting is necessary for scholarship requirements and interview organizations in March.

Mr. McKinney stated he did not want to vote or approve the proposed draft of responsibilities at this time. Instead, board members are to review them and make changes where they feel are needed. The board member responsibilities will be addressed at a later time for official approval.

**c. Fund Raising**

Mr. McKinney put together a first draft of a formal letter to be disbursed to the public and potential sponsors. Various changes and edits were proposed and recorded by President McKinney.

Mr. McKinney requested a motion to approve the letter with the amendments to be sent out to prospective donors and sponsors.

**A MOTION WAS MADE TO ACCEPT THE LETTER WITH AMMENDMENTS TO BE SENT OUT TO PROSPECTIVE DONOR PARTIES OR INDIVIDUALS**

**By: Fritz Richards 2<sup>nd</sup> By: Steve Schafer**

**MOTION PASSED**

**d. Foundation Update**

Mr. McKinney stated he has done some research regarding the establishment of a foundation, however more is needed to be done and many more contacts need to be made. Mr. McKinney stated the establishment of a foundation will be done, but not before the 2011 show. This item will continue to be in process and developed further in the future. Mr. McKinney stated he will pursue this diligently and report to the board in February.

**15. \* Schedule Next Meeting**

Mr. McKinney stated that previous meeting minutes recorded the meetings to be held on the second Friday of each month. Mr. McKinney requested a motion to change the previously recorded meeting dates.

**A MOTION WAS MADE TO RESCIND THE PREVIOUS MEETING DATES RECORDED IN PREVIOUS MEETING MINUTES**

**By: Dr. David Thain 2<sup>nd</sup> By: Steve Schafer**

**MOTION PASSED**

Wednesday, February 16, 2011 at 1:00 pm and Tuesday, March 15, 2011 was proposed by President McKinney as the next meeting dates and agreed upon by all members present.

**16. \* Public Comment**



Mr. McKinney requested additional public comments to be made. No further public comments were made.

**17. \* Adjournment**

President Matt McKinney adjourned the meeting at 3:17 pm.